



Inter-University Council Purchasing Group  
2121 Euclid Avenue, MM 310  
Cleveland, Ohio 44115  
Phone (216) 802-3220  
E-Mail: [info@iucpg.com](mailto:info@iucpg.com)  
Web Page: [www.iucpg.com](http://www.iucpg.com)

To: All IUC-PG Member Institutions  
All Awarded Suppliers

March 14, 2018

**Misc. Office Furniture (UN15-017)  
Contract Extension**

This contract is for the purchase of Miscellaneous Office Furniture by the participating members of the IUC-Purchasing Group (IUC-PG) as represented on the IUC-PG roster. This Contract has been extended for the period of two (2) years.

The term of this Contract shall commence on August 1, 2015 and terminate on July 31, 2020. The IUC-PG reserves the right to extend the resultant contract ninety (90) days beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the selected supplier agrees to the extension.

The provisions expressed in Request for Proposal (RFP) #UN15-017 and the selected supplier(s) RFP responses are made a part of this Contract. Please see Attachments A and C for supplier information and Attachment B for discount and pricing details.

For additional information or details on this contract, please visit the IUC-PG web site at the following address: <https://www.iucpg.com/contracts-by-commodity/misc-office-furniture>

**Administrative Fee:** *Supplier will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated quarterly, which is equivalent to one-half of one percent (.50%) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous quarter. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to complete its Quarterly Usage Reports on-line through the IUC-PG website. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent to the following address within 30 days from the end of each quarter: IUCPG, C/O Inter-University Council of Ohio, Attention: Cindy McQuade, 10 West Broad Street, Suite 450, Columbus, OH 43215*

\_\_\_\_\_(Signature on File)\_\_\_\_\_  
Jennifer March-Wackers  
Executive Director, IUC-PG

**The Public Universities of Ohio**

The University of Akron  
University of Cincinnati  
Miami University  
Ohio University  
Wright State University

Bowling Green State University  
Cleveland State University  
Northeast Ohio Medical University  
Shawnee State University  
Youngstown State University

Central State University  
Kent State University  
The Ohio State University  
The University of Toledo