



TO: All IUC-PG Member Institutions  
 Awarded suppliers (listed below)

September 1, 2018

**Contract UN18-096  
 Search Firm Services**

This contract is for the provision of search firm services for the State of Ohio Institutions of Higher Education as represented on the IUC-PG roster.

The term of this contract shall commence on September 1, 2018 and shall terminate on August 31, 2021 with up to two (2) one-year extension options. The IUC-PG reserves the right to cancel this contract as per the terms of the original RFP. The IUC-PG reserves the right to extend the resultant contract beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the selected supplier(s) agree(s) to the extension.

The provisions expressed in Request for Proposal (RFP), the RFP responses from the selected supplier(s), and the negotiated terms and conditions are made a part of this contract.

For additional information or details of the Search Firm Services Contract, please visit the IUC-PG web site at the following address: <http://www.iucpg.com> or contact IUC directly. Points of contact are listed below.

Supplier	Contact	Email Address
<b>Academic Career &amp; Executive Search</b>	Jennifer Muller	Jennifer@ACESrch.com
<b>Academic Search, Inc.</b>	Shawn Hartman	shawn.hartman@academicsearch.org
<b>AGB Search</b>	Melissa Trotta	melissa.trotta@agbsearch.com
<b>BeecherHill</b>	Wilson Browning	Browning@beecherhillsearch.com
<b>Buffkin/Baker</b>	Chelsie Whitelock	chelsie@buffkinbaker.com
<b>Greenwood/Asher &amp; Associates, Inc.</b>	Jan Greenwood	team@greenwoodsearch.com
<b>Harris Search Associates</b>	Jeffrey Harris	jeff@harrisandassociates.com
<b>Helbling &amp; Associates</b>	Jim Lord	jiml@helblingsearch.com
<b>Hudepohl &amp; Associates, Inc.</b>	Gary Hudepohl	ghudepohl@hudepohl.com
<b>Parker Executive Search</b>	Michael Plunkett	MPlunkett@parkersearch.com
<b>R. William Funk &amp; Associates</b>	Krishna Creal	Krishna.creal@rwilliamfunk.com
<b>Storbeck/Pimentel &amp; Associates, LP</b>	Katie Skeen	k.skeen@storbecksearch.com
<b>Three-Twelve Staffing and Consulting</b>	Christian Brown	cbrown@312staffing.com
<b>Witt/Kieffer</b>	Sally DelBeccaro	sallyd@wittkieffer.com

**Administrative Fee:** Supplier will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated quarterly, which is equivalent to one-half of one percent (.50%) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous quarter. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to complete its Quarterly Usage Reports on-line through the IUC-PG website. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent to the following address within 30

**The Public Universities of Ohio**

The University of Akron  
 University of Cincinnati  
 Miami University  
 Ohio University  
 Wright State University

Bowling Green State University  
 Cleveland State University  
 Northeast Ohio Medical University  
 Shawnee State University  
 Youngstown State University

Central State University  
 Kent State University  
 The Ohio State University  
 The University of Toledo

*days from the end of each quarter: IUCPG, c/o Inter-University Council of Ohio, Attention: Cindy McQuade, 10 West Broad Street, Suite 450, Columbus, OH 43215.*

\_\_\_\_\_(Signature on File)\_\_\_\_\_  
Jennifer March-Wackers  
Executive Director, IUC-PG