

IUC-PG Professional Development Scholarships

We are happy to announce the IUC-PG Scholarship Program.

The ideas, best practices, tools, and business contacts gained from professional development save time and money while putting procurement functions at our member institutions on the leading edge of strategic procurement. In addition to the sessions our members attend and information they gain, they have access to the educational handouts after the conference and can share with colleagues at their institutions and with the IUC-PG. In order to extend the benefits of professional development to those individuals who are employed by IUC-PG member institutions who cannot attend conferences due to budgetary constraints, **IUC-PG has established a professional development scholarship program.**

Program Summary:

The scholarships will be utilized for conference registration fees, hotel charges, and airfare. Scholarships will be available to active IUC-PG members to cover the conference expenses that their school cannot afford due to budgetary constraints.

Funds are released once a year per school with a maximum of \$2,000 per school on a first-come-first-served basis. Total funds available will vary from year to year depending on unallocated IUC-PG contract administrative fee funds from the previous year. If funds are not requested during the specified time frame, the school will forfeit the opportunity for the scholarship money.

Here's how it works:

- This application must be completed and signed by the IUC-PG member institution's procurement officer. The application must be submitted to the IUC-PG no later than one month prior to the proposed event.
- Once submitted, the IUC-PG Executive Committee will review the application and determine if this request is approved. Scholarship preference will be given to those IUC-PG member institutions that actively participate in IUC-PG contracts.
- If approved, the payments will be made via EFT to the IUC-PG member institution. No payments will be made directly to the attendee. Please contact IUC-PG if you are unsure if your school has their EFT set up.

For your convenience, we have included a list of some possible professional development courses. These classes occur during FY19 that are available from NIGP and NAEP. These are suggestions only, and you may apply for any continuing education related to procurement from any continuing education entity.



Inter-University Council Purchasing Group
Inter-University Council of Ohio
Phone (614) 292-4245
E-Mail: info@iucpg.com
Web Page: www.iucpg.com

IUC-PG 2020
Application for Professional Development Scholarship

Date of Application: _____

Applicant Name and Title: _____

Applicant Member Institution: _____

Name of Conference: _____

Location and Date of Conference: _____

Did you submit a presentation proposal? Yes _____ No _____

If yes, title of proposal: _____

Did you apply for any other scholarship funds (from conference or other)?

Yes _____ No _____

If yes, outcome of your application: _____

Have you previously attended this conference? Yes _____ No _____

If yes, when did you last attend this conference: _____

Applicant Statement – Briefly explain the benefits you hope to receive and provide in attending the above mentioned conference. Also, please explain why an IUC-PG Scholarship is necessary for you to attend the conference.



Inter-University Council Purchasing Group
 Inter-University Council of Ohio
 Phone (614) 292-4245
 E-Mail: info@iucpg.com
 Web Page: www.iucpg.com

Budget

Scholarships will be utilized for conference registration fees, hotel charges, and airfare. Ground transportation and meals not provided by conference will not be covered.

Expense	Amount (\$)
Registration	
Airfare	
Hotel	
TOTAL	

Payment Processing for Approved Scholarships

Yes, our institution is set up as a vendor in the OSU system. Please attach completed vendor setup form if so.

No, our institution is not set up as a vendor in the OSU system. Please fill out the vendor setup form on the next page if so.

Please attach a Bank Account Verification Letter or a voided check.

Submitted by (Member Institution PG Representative):
 Procurement Officer Name and E-mail:

Signature of PG Representative: _____

Please submit your application no less than 30 days prior to the professional development training date.