



Inter-University Council Purchasing Group
Inter-University Council of Ohio
Phone (614) 292-4245
E-Mail: info@iucpg.com
Web Page: www.iucpg.com

TO: All IUC-PG Member Institutions
Awarded supplier:
Adobe Systems

March 18, 2020

**IUC-PG Agreement UN20-111
Electronic Signature Software**

This agreement is for the provision of Electronic Signature Software for the State of Ohio Institutions of Higher Education as represented on the IUC-PG roster.

The agreement is based upon a competitive RFP conducted by the Inter-University Council Purchasing Group (UN20-111 Electronic Signature Software). The term of this agreement shall commence on April 1, 2020 and shall terminate on March 31, 2025. By mutual consent, the agreement may be renewed for five (5) additional years, one year at a time, subject to mutual agreement of both parties. The IUC-PG reserves the right to cancel this agreement with the supplier according to the Cancellation/Termination clause in the RFP. The IUC-PG reserves the right to extend the resultant agreement(s) beyond the normal expiration date if the IUC-PG determines it to be in their best interest and the selected supplier(s) agree(s) to the extension.

The provisions expressed in Request for Proposal (RFP) (UN20-111), the RFP response from the selected vendor, several negotiated items noted herein, and Exhibit A are made part of this contract. Please see the attached Exhibit A for specific service and pricing details.

Members interested in utilizing this agreement should contact:

Adobe Systems
Lindsey Hoffman
Strategic Account Executive
300 South Lamar
Austin, TX 78704
214-882-5588
lhoffman@adobe.com

For additional information or details, please contact the IUC-PG (info@iucpg.com)

Administrative Fee: *Suppliers will provide to the Inter-University Council Purchasing Group (IUC-PG), a Contract Administrative Fee (CAF), to be calculated quarterly, which is equivalent to one half of one percent (.005) of the total invoiced amounts to all IUC-PG members under this Agreement during the previous quarter. These fees are to offset the expenses of the IUC-PG in administering this Agreement and are disclosed to and approved by its Members. The selected supplier(s) is required to complete its Quarterly Usage Reports online through the IUC-PG website. The Administrative Fee due shall be made payable to The Inter-University Council Purchasing Group and sent to the following address within 30 days from the end of each quarter: IUCPG, c/o Inter-University Council of Ohio, Attention: Cindy McQuade, 10 West Broad Street, Suite 450, Columbus, OH 43215.*

(Signature on File)

Jennifer March-Wackers
Executive Director, IUC-PG

The Public Universities of Ohio

The University of Akron
University of Cincinnati
Miami University
Ohio University
Wright State University

Bowling Green State University
Cleveland State University
Northeast Ohio Medical University
Shawnee State University
Youngstown State University

Central State University
Kent State University
The Ohio State University
The University of Toledo